

INSTRUCTIONS FOR AUTHORS

GASTROINTESTINAL ENDOSCOPY publishes original papers reporting investigations and observations relating to endoscopic procedures used in the study and treatment of digestive diseases. All submissions undergo peer review. Submissions may be accompanied by supplemental materials posted to the electronic version of the journal; such materials also will be subject to peer review. Careful adherence to submission guidelines will avoid unnecessary delays, as incomplete submissions will be returned to the authors before initiation of the peer review process.

ETHICAL CONCERNS

- Prospective authors should refer to the *Uniform Requirements for Manuscripts Submitted to Biomedical Journals*¹ (<http://www.icmje.org>) to familiarize themselves with ethical conventions of publication; specifically, the issues of redundant or duplicate publication, authorship criteria, and potential conflicts of interest.
- The Editor reserves the right to investigate alleged improprieties related to these conventions.
- When questions of scientific misconduct or dishonesty in research occur, the Editor reserves the right to proceed according to the guidelines of the Office of Research Integrity.² Authors may be asked to provide the appropriate documentation of compliance, as well as the data on which the manuscript is based.
- Investigations involving human subjects or animals must have prior approval of the appropriate institutional review board or an equivalent body. If your research involves interacting with living human subjects or with the data from living human subjects and if you intend to make the results of your research public (eg, publish an article in GIE), your research meets the definition of human subjects research and requires IRB review. This includes retrospective chart reviews.^{3,4}
- GIE uses CrossCheck, a product of iThenticate, to check every submission for duplicate text.
- GIE does not allow self-plagiarism.

REGISTRATION OF HUMAN CLINICAL TRIALS

Gastrointestinal Endoscopy follows the **International Committee of Medical Journal Editors** (ICMJE)'s Uniform Requirements for Manuscripts Submitted to Biomedical Journals. All clinical trials submitted to GIE must have been registered BEFORE the trial begins through one of the registries approved by the ICMJE, and proof of that registration, including the date registered and the registration number, must be submitted to GIE along with the article. IRB approval information must be included in the manuscript text, including the date of IRB registration. As of

January 2015, all clinical trials as defined by the ICMJE must also have been registered before the trial began (not just randomized clinical trials). For further details and a list of ICMJE-acceptable registries, please go to <http://www.icmje.org>.

SPECIAL SUBJECT REPOSITORIES

Certain repositories such as PubMed Central ("PMC") are authorized under special arrangement with Elsevier to process and post certain articles such as those funded by the National Institutes of Health under its Public Access policy (see elsevier.com for more detail on our policy).

Articles accepted for publication in an Elsevier journal from authors who have indicated that the underlying research reported in their articles was supported by an NIH grant will be sent by Elsevier to PMC for public access posting 12 months after final publication. The version of the article provided by Elsevier will include peer-review comments incorporated by the author into the article. Because the NIH 'Public Access' policy is voluntary, authors may elect not to deposit such articles in PMC. If you wish to 'opt out' and not deposit to PMC, you may indicate this by sending an e-mail to NIHauthorrequest@elsevier.com.

There will be no need for you to post your manuscript directly to PubMed Central, and any such posting is prohibited. Individual modifications to this general policy may apply to some Elsevier journals and to its society publishing partners.

MANUSCRIPT TYPES

GASTROINTESTINAL ENDOSCOPY will consider the following types of submissions. Authors should consider these categories and review recent issues of the journal when preparing submissions. If you believe that your article should exceed these word lengths, please contact Managing Editor Deborah Bowman at dbowman@asge.org and explain the reasons for the longer length. Word count does NOT include the abstract, tables, figure legends, take-home message, or references.

- **Original Article:** work limited to 3500 words and 50 references reporting basic science or clinical investigations in areas relevant to gastrointestinal endoscopy.
- **Review Article:** extensive review of the published literature, limited to 3500 words, on a particular, well-defined topic. Do not combine with reports of individual cases. These are by invitation only. If interested, please contact Dr. John Saltzman at jsaltzman@partners.org or Dr. Seth Gross at sgross8900@aol.com.
- **New Methods and Materials:** report of experience with new developments in the endoscopic arena, given in no more than 1200 words and no more than

25 references. The report should contain truly novel information. Articles describing only a minor change to an existing procedure are discouraged.

- **VideoGIE:** videos relating to endoscopy used in the diagnosis and management of digestive diseases. Submission must include a Word file with a description (limited to 200 words), one figure that has no more than two parts, and a video (maximum 160 MB, preferably closer to 50 MB; file format MP4, MPG, MOV, AVI, or GIF). Submissions must use the template, available on the submission site. Video should include audio. No abstract or references. Be sure to cite both the video and the figure within the text and include legends for both the video and the figure.
- **At the Focal Point:** unusual or classic findings illustrated by no more than four high-quality images, accompanied by a brief description of no more than 200 words. Please be sure a similar image has not appeared in GIE in the past 10 years.
- **Technical Review:** systematic, scholarly overview of technologic advances in endoscopy, authored by a single individual and limited to 3500 words. These are by invitation only. If interested, please contact Dr. Bill Brugge at Wbrugge@partners.org.
- **Perspectives:** topical review of nonclinical areas pertaining to gastrointestinal endoscopy, limited to 3000 words. These are by invitation only. If interested, please contact Dr. Sharmila Anandasabapathy at sharmila.anandasabapathy@bcm.edu or Dr. Douglas Adler at douglas.adler@hsc.utah.edu.
- **Pathology:** clinicopathologic section with reviews co-authored by a pathologist and a gastroenterologist that address timely topics in everybody's clinical practice, limited to 3500 words. These are by invitation only. If interested, please contact Dr. Greg Lauwers at GLauwers@partners.org.
- **Thinking Outside the Box:** an opinion piece of no more than 1000 words on a provocative matter or novel unexplored concept related to the practice of endoscopy, possibly accompanied by editorial comment; no abstract necessary.
- **Letter to the Editor:** reader comments, limited to 300 words and 10 references.

SUBMISSION REQUIREMENTS

- Original submissions will be considered for publication with the understanding that they are contributed solely to *Gastrointestinal Endoscopy*. If any material related to the submission (other than a brief abstract) has been published in any medium or has been submitted for publication elsewhere, the authors should provide copies of all related manuscripts, and outline the relationship of all materials for the Editor, to avoid allegations of duplicate publication.
- All manuscripts must be submitted online at ees.elsevier.com/gie. This web site provides step-by-step instruc-

tions for manuscript submission as well as a tutorial for authors.

- All peer review, tracking, and follow-up will be done through this system.
- Articles must be written in standard English. All accepted manuscripts are subject to copy editing for conciseness, clarity, grammar, spelling, and journal style. Authors who are not native English speakers are strongly encouraged to have their manuscript proofread by a native English-speaking researcher PRIOR TO SUBMISSION. Articles that refer to currency must use U.S. currency.
- IRB approval and clinical trial registration are required. Please include this information with your submission. See REGISTRATION OF HUMAN CLINICAL TRIALS (see first page of instructions for authors) for further information.

YOUR PAPER YOUR WAY

New Submissions

Submission to this journal proceeds totally online, and you will be guided stepwise through the creation and uploading of your files. The system automatically converts your files to a single PDF file, which is used in the peer-review process. As part of the **Your Paper Your Way** service, you may choose to submit your manuscript as a single file to be used in the refereeing process. This can be a PDF file or a Word document, in any format or lay-out that can be used by referees to evaluate your manuscript. It should contain high enough quality figures for refereeing. If you prefer to do so, you may still provide all or some of the source files at the initial submission. Please note that individual figure files larger than 10 MB must be uploaded separately.

Please note: If your article is selected for revision or acceptance, you will, at that point, have to follow the usual journal requirements for submitting separate files in the appropriate formats.

References

There are no strict requirements on reference formatting at submission. References can be in any style or format as long as the style is consistent. Where applicable, author(s) name(s), journal title/book title, chapter title/article title, year of publication, volume number/book chapter and the pagination must be present. Use of DOI, along with the preceding information, is highly encouraged. The reference style used by the journal will be applied to the accepted article by Elsevier at the proof stage. Note that missing data will be highlighted at proof stage for the author to correct.

Formatting requirements

There are no strict formatting requirements, but all manuscripts must contain the essential elements needed to convey your manuscript, for example Abstract, Keywords, Introduction, Materials and Methods, Results, Conclusions, Artwork and Tables with Captions. If your article

Download English Version:

<https://daneshyari.com/en/article/3302565>

Download Persian Version:

<https://daneshyari.com/article/3302565>

[Daneshyari.com](https://daneshyari.com)