

INSTRUCTIONS FOR AUTHORS

GASTROINTESTINAL ENDOSCOPY publishes original papers reporting investigations and observations relating to endoscopic procedures used in the study and treatment of digestive diseases. All submissions undergo peer review. Submissions may be accompanied by supplemental materials posted to the electronic version of the journal; such materials also will be subject to peer review. Careful adherence to submission guidelines will avoid unnecessary delays, as incomplete submissions will be returned to the authors before initiation of the peer review process.

ETHICAL CONCERNS

- Prospective authors should refer to the *Uniform Requirements for Manuscripts Submitted to Biomedical Journals*¹ (<http://www.icmje.org>) to familiarize themselves with ethical conventions of publication; specifically, the issues of redundant or duplicate publication, authorship criteria, and potential conflicts of interest.
- The Editor reserves the right to investigate alleged improprieties related to these conventions.
- When questions of scientific misconduct or dishonesty in research occur, the Editor reserves the right to proceed according to the guidelines of the Office of Research Integrity.² Authors may be asked to provide the appropriate documentation of compliance, as well as the data on which the manuscript is based.
- Investigations involving human subjects or animals must have prior approval of the appropriate institutional review board or an equivalent body. If your research involves interacting with living human subjects or with the data from living human subjects and if you intend to make the results of your research public (eg, publish an article in GIE), your research meets the definition of human subjects research and requires IRB review. This includes retrospective chart reviews.^{3,4}
- In countries where institutional review is not established practice, a statement must be included in the methods section that the research was carried out in accordance with the Helsinki Declaration.³
- GIE runs CrossCheck (iThenticate) on every article submitted.

REGISTRATION OF HUMAN CLINICAL TRIALS

Gastrointestinal Endoscopy follows the **International Committee of Medical Journal Editors** (ICMJE)'s Uniform Requirements for Manuscripts Submitted to Biomedical Journals. All clinical trials submitted to GIE should have been registered BEFORE the trial begins through one of the registries approved by the ICMJE, and proof of that registration, including the date registered and the registration number,

must be submitted to GIE along with the article. IRB approval information must be included in the manuscript text, including the date of IRB registration. As of January 2015, all clinical trials as defined by the ICMJE must also have been registered before the trial began (not just randomized clinical trials). For further details and a list of ICMJE-acceptable registries, please go to <http://www.icmje.org>.

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MANUSCRIPT TYPES

GASTROINTESTINAL ENDOSCOPY will consider the following types of submissions. Authors should consider these categories and review recent issues of the journal when preparing submissions. If you believe that your article should exceed these word lengths or author limits, please contact Managing Editor Deborah Bowman at dbowman@asge.org and explain the reasons. Word count does NOT include the abstract, tables, figure legends, take-home message, or references.

- **Original Article:** work limited to 3500 words and 50 references reporting basic science or clinical investigations in areas relevant to gastrointestinal endoscopy. Limited to 14 authors.
- **Review Article:** extensive review of the published literature, limited to 3500 words, on a particular, well-defined topic. Do not combine with reports of individual cases. These are by invitation only. If interested, please contact Dr. John Saltzman at jsaltzman@partners.org or Dr. Seth Gross at sgross8900@aol.com.

- **New Methods and Materials:** report of experience with new developments in the endoscopic arena, given in no more than 1200 words and no more than 25 references. The report should contain truly novel information. Articles describing only a minor change to an existing procedure are discouraged. Limited to 10 authors.
- **VideoGIE:** VideoGIE articles should all be submitted to GIE's new open-access, online-only sister journal, *VideoGIE*. Submit your video article online at <http://ees.elsevier.com/vgie>.
- **At the Focal Point:** unusual or classic findings illustrated by no more than four high-quality images, accompanied by a brief description of no more than 200 words. Please be sure a similar image has not appeared in GIE in the past 10 years. Limited to 5 authors.
- **Technical Review:** systematic, scholarly overview of technologic advances in endoscopy, authored by a single individual and limited to 3500 words. These are by invitation only. If interested, please contact Dr. Bill Brugge at Wbrugge@partners.org.
- **Perspectives:** topical review of nonclinical areas pertaining to gastrointestinal endoscopy, limited to 3000 words. These are by invitation only. If interested, please contact Dr. Sharmila Anandasabapathy at sharmila.anandasabapathy@bcm.edu or Dr. Douglas Adler at douglas.adler@hsc.utah.edu.
- **Pathology:** clinicopathologic section with reviews co-authored by a pathologist and a gastroenterologist that address timely topics in everybody's clinical practice, limited to 3500 words. These are by invitation only. If interested, please contact Dr. Greg Lauwers at GLauwers@partners.org.
- **Thinking Outside the Box:** an opinion piece of no more than 1000 words on a provocative matter or novel unexplored concept related to the practice of endoscopy, possibly accompanied by editorial comment; no abstract necessary.
- **Letter to the Editor:** reader comments about previously published GIE articles, limited to 300 words and 10 references. Not to be used for case reports.

SUBMISSION REQUIREMENTS

- Original submissions will be considered for publication with the understanding that they are contributed solely to *Gastrointestinal Endoscopy*. If any material related to the submission (other than a brief abstract) has been published in any medium or has been submitted for publication elsewhere, the authors should provide copies of all related manuscripts, and outline the relationship of all materials for the Editor, to avoid allegations of duplicate publication.
- All manuscripts must be submitted online at ees.elsevier.com/gie. This web site provides step-by-step instructions for manuscript submission as well as a tutorial for authors.
- All peer review, tracking, and follow-up will be done through this system.

- Articles must be written in standard English. All accepted manuscripts are subject to copy editing for conciseness, clarity, grammar, spelling, and journal style. Authors who are not native English speakers are strongly encouraged to have their manuscript proofread by a native English-speaking researcher PRIOR TO SUBMISSION. Articles that refer to currency must use U.S. currency.
- For all instances of the word "complications," substitute "adverse events."
- IRB approval and clinical trial registration are required. Please include this information with your submission. See REGISTRATION OF HUMAN CLINICAL TRIALS (see first page of instructions for authors) for further information.

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