

# Peter Gloviczki and Peter F. Lawrence **Editors**

### INFORMATION FOR AUTHORS

#### SCOPE OF THE JOURNAL

Journal of Vascular Surgery Cases is a surgical journal dedicated to publishing peer-reviewed high-quality case reports related to all aspects of arterial, venous, and lymphatic diseases, including the placement and maintenance of arteriovenous dialysis accesses with an emphasis on the practicing clinician. The Journal seeks to provide novel and timely information to vascular surgeons, interventionalists, phlebologists, wound care specialists, and allied health professionals involved in the management of patients with the entire spectrum vascular disease.

### **EDITORIAL POLICIES**

The editorial policies of the Journal are published in the March issue, on the Web site (www.jvascsurgcases.org), on the Editorial Manager Web site (http://jvs.editorialmanager.com), and are available from the Editorial Office on request.

### ADMINISTRATIVE POLICIES

Authors will be notified of an accept decision and at the same time requested to pay an Author Processing Fee of US \$500 (exclusive of VAT/Sales Tax). Following payment of this fee, case reports will be made universally available at no further charge through ScienceDirect, <a href="http://www.sciencedirect.com">http://www.sciencedirect.com</a>, and through the Journal's own Web site <a href="http://www.jvascsurgcases.org">www.jvascsurgcases.org</a>.

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# SUBMISSION OF ORIGINAL MANUSCRIPT

The Journal's requirements for submission of a manuscript are in accordance with "Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals" of the International Committee of Medical Journal Editors (ICMJE) and available at <a href="http://www.icmje.org/icmje-recommendations.pdf">http://www.icmje.org/icmje-recommendations.pdf</a>. The Journal's instructions for authors are summarized below.

# Submission of manuscripts

Manuscripts should be submitted to the Journal of Vascular Surgery Cases electronically, using the Webbased system Editorial Manager. To submit a manuscript, authors should login to the Web site <a href="http://jvs.editorialmanager.com/">http://jvs.editorialmanager.com/</a>, where detailed instructions can be found. Manuscripts, including figures and tables, are submitted via this Web site in multiple files. To use this system authors must have an Internet connection, an e-mail program, a Web browser, Microsoft Word, and Adobe Acrobat Reader (which can be downloaded at no charge at the above Web site).

**Formatting instructions.** Manuscripts must be created using Microsoft Word and uploaded in Editorial Manager.

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- · Use at least 1-inch margins on all sides.
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**Material to be submitted after manuscript acceptance.** After a manuscript is accepted, the Publisher will contact the corresponding author for proof corrections and to collect the publication fee.

For further assistance and clarification, please contact:

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**Title.** Titles must be concise and accurately reflect the content of the manuscript. Furthermore, titles must be declarative, stating the topic and results when possible, rather than posing a question. This is important for assisting clinicians and researchers find the article in Medline once it has been published.

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Authors. By submitting this manuscript, each author certifies that they have made a direct and substantial contribution to the work reported in the manuscript by participating in each of the following three areas: (1) conceiving and designing the study: or collecting the data: or analyzing and interpreting the data; (2) writing the manuscript or providing critical revisions that are important for the intellectual content; and (3) approving the final version of the manuscript. They have participated to a sufficient degree to take public responsibility for the work and believe that the manuscript describes truthful facts. They declare that they shall produce the data on which the manuscript is based for examination by the Editors or their assignees, should it be requested. Each author also agrees to allow the corresponding author to make decisions regarding submission of the manuscript to the Journal, changes to galley proofs, and prepublication release of information in the manuscript to the media, federal agencies, or both.

No more than six authors will be permitted for a case report. The Editors suggest that some contributors might better be acknowledged than listed as authors.

For more information on the requirements for authorship, see the "Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals" (http://www.icmje.org/icmje-recommendations.pdf), section II.A on Authorship and Contributorship. For further information, please see "Criteria for Authorship" J Vasc Surg 2005;42:599.

**Abstract and Title Page.** The title page must include the title of the manuscript, the names of the authors, affiliations, and contact information for the corresponding author. The abstract

should clearly state, in approximately 100 words the main factual points of the article.

Tables, figures, reference citations, and trademarked names should not appear in the abstract.

**Manuscript body.** Manuscripts must conform to standard English usage and are subject to editing in conformance with the policies of the Journal. For reference, authors may consult the American Medical Association's Manual of Style, 10th Edition. Generic drug names should be used, specifically the United States Adopted Name (USAN). Proprietary drug names may be cited in parentheses. Generic equipment names should be used whenever possible and the proprietary name of the equipment cited in parentheses; after the proprietary name, cite the manufacturer and the city, state, and country of manufacture.

Measurements (height, weight, etc.) should be stated in metric units. Hematologic and clinical chemistry measurements can be stated in System International (SI) units or non-SI units. Note that SI units are recommended in the "Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals" (http://www.icmje.org/icmjerecommendations.pdf).

Only standard abbreviations should be used; avoid unusual or coined abbreviations. The first time any abbreviation is used it should be included in parentheses after the words it replaces. Abbreviations should not be used in the title or abstract. Manuscripts should conform to the guidelines for reporting on vascular surgery. The following have been developed by the Ad Hoc Committee on Reporting Standards and accepted by the Society for Vascular Surgery®:

- Venous severity scoring: An adjunct to venous outcome assessment. J Vasc Surg 2000;31:1307-12.
- Recommended standards for reports dealing with lower extremity ischemia: Revised version. J Vasc Surg 1997;26:517-38.
- Reporting standards in venous disease. J Vasc Surg 1988;8:172-81.
- Reporting standards in venous disease: an update. J Vasc Surg 1995;21:635-45.
- Suggested standards for reports dealing with cerebrovascular disease. J Vasc Surg 1988:8: 721-9.
- Suggested standards for reporting on arterial aneurysms. J Vasc Surg 1991;13:452-8.
- Standards in noninvasive cerebrovascular testing. J Vasc Surg 1992;15:495-503.
- Reporting standards for lower extremity arterial endovascular procedures. J Vasc Surg 1993;17: 1103-7.
- Recommended standards for reports dealing with arteriovenous hemodialysis accesses. J Vasc Surg 2002;35:603-10.
- Reporting standards for endovascular aortic aneurysm repair. J Vasc Surg. 2002;35:1048-60.
- Identifying and grading factors that modify the outcome of endovascular aortic aneurysm repair. J Vasc Surg. 2002;35:1061-6.

**Acknowledgments.** Acknowledgments should include collaborators, if they give written permission to be acknowledged, and technical and secretarial assistance, as appropriate.

**References.** Cite references selectively. References should be cited consecutively in the text by superscript Arabic numbers in the order in which they are first mentioned in the text, a table, or a figure. References should not be cited alphabetically. The reference list should be typed double-spaced. References to articles in press must include authors' names, title of article, and name of journal. Personal communications and unpublished

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